



Virtual Office Application & Agreement

5500 Stewart Avenue
Fremont, CA 94538
Tel: 1-800-872-0366
Fax: 1-510-270-6600

ABC5500 is a DBA of Additional Technology Security, Inc.
Please provide all of the information requested below. PLEASE PRINT CLEARLY.

Suite Number _____ Start Date _____

VIRTUAL OFFICE MEMBER(S)

Company _____

Address (Main Office) _____
Number Street City State Zip

DBA _____ Sole Prop Partnership Corp. Other _____

Corp. No. _____ Year Established _____ Employer ID# _____ No. of Employees _____

Type of Business _____

Contact Person _____
Last First Middle Initial Title _____

Social Security # _____ Phone (_____) _____ Fax (_____) _____

E-mail Address _____

PAYMENT METHOD (Billing Frequency of Quarterly Charges)

Minimum 3 month contract:

A - Base Package \$79.00 / month

Available Add-Ons:

B - DID Phone Number w/ Voicemail Forwarding \$10.00 / month

C - eFax \$3.00 / month

D - Conference Room \$30.00 / month

E - Lobby Directory Sign \$10.00 / month (plus one time \$50.00 printing fee)

Short Term Office Rental Options

Option 1 - 3 Days \$100

Option 2 - Weekly \$180

Option 3 - Monthly \$650

VISA MASTER CARD Credit Card # _____

Exp. Date _____ Card ID # _____ Card Holder Name _____
Exactly as it appears on the card

Billing Address _____
Number Street City State Zip

I agree to pay the above amount according to my card issuer agreement. I hereby authorize ADDITIONAL TECHNOLOGY SECURITY, INC. dba ABC5500 to charge my credit card for the purchase of any products, services, and any future unpaid balances that correspond to a sales order submitted by ABC5500 placed by myself, my company, its principals, and/or its representatives.

Card Holder Signature _____

CHECK Check # _____ Amount \$ _____

PAYPAL E-mail Address _____

AUTHORIZATION

For the purpose of becoming a virtual office member with ABC5500, I, undersigned, warrant the information above to be true, correct and complete to the best of my knowledge. This Agreement incorporates our terms of business set out on our Terms and Conditions which you confirm you have read and understood. We both agree to comply with those terms and or obligations as set out in them. This agreement is binding from the agreement start date and may not be terminated once it is made, except in accordance with its terms. Note that the Agreement does not come to an end automatically.

Member Signature _____ Date _____

Print Name _____ Title _____

ABC5500 Rep Signature _____ Date _____

FOR OFFICE USE ONLY

Notes _____

Monthly Rent \$ _____ Quarterly Rent \$ _____